

Diablo Valley College
Reassigned Time Job Description

Term: AY 2017-18

Reassignment – ___% per semester -

Job Title:

Start Date:

Reporting Relationship:

General Description of Job/Scope of Responsibility:

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Duties and Responsibilities:

Deliverables:

1.

What:
When:

2.

What:
When:

3.

What:
When:

4.

What:
When:

5.

What:
When:

6.

What:
When:

7.

What:
When:

8.

What:
When:

*Per DVC Procedure 2090.07, Reassigned Time Guidelines, this job description describes the non-instructional tasks that have been determined to meet special technical, educational, or administrative needs at DVC. The computation of faculty reassigned time is derived from the following: FTE reassigned x 35 = weekly hours of reassigned duties.